

THE COMPANY PEOPLE

Resignation and Appointment of Trustee – Page 1 of 2

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FIRM/PERSON PLACING ORDER FOR SECRETARIAL SERVICES	
Firm Name:	Contact Name:
Address:	
Phone:	Fax:

RESIGNATION AND APPOINTMENT OF TRUSTEE

If there is insufficient space in any section of the form, you may photocopy the relevant page(s) and submit as part of this order.

Name of Trust:

Type of Trust (Please Tick):

- | | |
|--|---------------------------------------|
| <input type="checkbox"/> Discretionary Trust* | <input type="checkbox"/> Unit Trust |
| <input type="checkbox"/> Superannuation Trust ** | <input type="checkbox"/> Hybrid Trust |
| <input type="checkbox"/> Other - Specify | |

Details of Trustee(s) to be removed

1. Name
Address:
ACN (if Company):

2. Name
Address:
ACN (if Company):

* If Discretionary Trust include name of APPOINTOR
Name
Address:

Details of Trustee(s) to be added

1. Name Address: ACN (if Company):

2. Name Address: ACN (if Company):

<p><u>CONFIRMATION OF ORDER AND PAYMENT DETAILS</u></p> <p>I, (print name) confirm that the persons/corporations named above have consented to act in the capacity shown. Payment for the company and/or other services will be as indicated below:</p> <p>Please charge \$143.00 for this purchase to the following credit card account: Mastercard <input type="checkbox"/> Visa <input type="checkbox"/></p> <p>Card Number _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ Expiry Date...../.....</p> <p>Cardholder Name..... Address.....</p> <p>.. Authorised Signatory*</p> <p>* signatory <u>must</u> be the cardholder.</p>
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Please list accompanying documentation (if applicable)

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Comments / Special Requirements

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By signing below, I acknowledge that both 'The Company People Pty Ltd' and N.J.R. Corporate Lawyers' provide the required documentation for the service requested in good faith. However, it is the responsibility of the Trustee to ensure that the amendment is executed in accordance with the requirements of the Trust, and the relevant law. This includes any amendment that may have an effect, intended or otherwise, on the Capital Gains Tax, Stamp Duty (or other excise) position of either the Trust itself, or assets held within the Trust.

Signature(s):	Print Name(s)	Date:
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