

**THE COMPANY PEOPLE**

**Resignation and Appointment of Appointor – Page 1 of 2**

<b>THE COMPANY PEOPLE PTY LTD</b> <i>Tel: 1800 039 061</i> Website: <a href="http://www.thecompanypeople.com.au">www.thecompanypeople.com.au</a>	<b>Level 1, 5 Castles Drive, Torquay 3228</b> <i>Fax: 1800 633 644</i> email: <a href="mailto:admin@thecompanypeople.com.au">admin@thecompanypeople.com.au</a>
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<b>FIRM/PERSON PLACING ORDER FOR SECRETARIAL SERVICES</b>	
<b>Firm Name:</b>	<b>Contact Name:</b> .....
<b>Address:</b>	
<b>Phone:</b>	<b>Fax:</b>

**RESIGNATION AND APPOINTMENT OF APPOINTOR**

If there is insufficient space in any section of the form, you may photocopy the relevant page(s) and submit as part of this order.

**Name of Trust:** .....

**Type of Trust (Please Tick):**

Discretionary Trust

**Details of Appointor to be removed**

1. Name .....
Address: .....
.....
ACN (if Company): ..... .....

**Details of Appointor to be added**

1. Name .....
Address: .....
.....
ACN (if Company): ..... .....

**Details of Trustee(s)**

1. Name ..... Address: ..... ..... ACN (if Company): .....
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2. Name ..... Address: ..... ..... ACN (if Company): .....
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**CONFIRMATION OF ORDER AND PAYMENT DETAILS**

I, (print name ) .....  
 confirm that the persons/corporations named above have consented to act in the capacity shown.  
 Payment for the company and/or other services will be as indicated below:

Please charge **\$165.00** for this purchase to the following credit card account:  
Mastercard 
Visa

Card Number  Expiry Date...../.....

Cardholder Name.....

Address.....

**Authorised Signatory\***.....

\* signatory must be the cardholder.

**Please list accompanying documentation (if applicable)**

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**Comments / Special Requirements**

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**By signing below, I acknowledge that both 'The Company People Pty Ltd' and 'Kinross-Smith & Associates Lawyers' provide the required documentation for the service requested in good faith. However, it is the responsibility of the Trustee to ensure that the amendment is executed in accordance with the requirements of the Trust, and the relevant law. This includes any amendment that may have an effect, intended or otherwise, on the Capital Gains Tax, Stamp Duty (or other excise) position of either the Trust itself, or assets held within the Trust.**

Signature(s):	Print Name(s)	Date:
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